

Minutes of Meeting

Date : 31st March, 2017

Place : The room of Prof Santanu Das, ETCE Dept., IEST Shibpur

The meeting of the Audio-Visual Cell was held on 31st March, 2017 at the room of Prof Santanu Das, ETCE Dept. The highlights of the discussions of this meeting are as follows:

1. It has been resolved that the department/school/centre/office/etc. who will organize any type of activity/program and require A/V Units for recording/streaming etc. need to apply to the Dean, Administrative Affair following a specific format requesting to depute suitable personnel for arranging the A/V activities.

The meeting concluded with a vote of thanks to the Chair.



Prof. Santanu Das

Dept. of ETCE (Chairman)



Dr. Suvarun Dalapati

Dept. of EE (Member)



Dr. Indrajit Banerjee

Dept. of IT (Secretary)